

P.O. Box 96266 Las Vegas, NV 89193-6266

Dear Resident,

To make a payment online or set up recurring payment, please see the enclosed statement and follow the below steps: 1. Go to <u>http://csshoa.com/css/sub_category_list.asp?category=66&title=Make+Payment+Online</u>

2. Click on your Community (Timber Lakes) and then Create Account. See step 3 for details for creating an account. Once you have created an account your monthly payments will electronically occur each month on the date you specify. Note: This service is **FREE** when processed via your checking or savings account. There is a small processing fee if you use a credit/debit card to make your payment.

3. Enter the Management Company ID, Association ID, and Homeowner ID using the numbers on your **<u>personal</u>** <u>statement</u> (see sample below)

	Make Checks Payable to: Timber Lakes		
Tear Along			
Perforation	RE: 111 111 W # 1		
	TEST TEST	Account #:	1
Example	111 111 W # 1	Lot/Unit #:	N/A
	Centerville UT 84014	Bill Period:	October
	Timber Lakes Property Owners Association	Payment Due:	11/01/2013
E	C/O Community Solutions & Sales P.O. Box 96266 Las Vegas, NV 89193 6266	Amount Due:	\$0.00
-			
	Management Company ID Association ID (2-6 Digits) Home	owner ID	

<u>Please Note</u>: Community Solutions & Sales does not have access to this account information or username and password. Please save your username and password in a safe place. If you forget your logon information contact the number below.

If you are having trouble making a payment, please call **1-888-734-4567**. If you prefer to send your payment by personal check or directly from your bank to the Association's bank please update the mailing address to:

Timber Lakes Property Owners Association P.O. Box 96266 Las Vegas, Nevada 89193-6266

Thank you, Community Solutions & Sales Management

Community Solutions & Sales: 856 E. 12300 S. Ste 7 Draper, Utah 84020 Phone: 801-955-5126 Fax: 801-967-5331